

2016 網路智能與應用研討會-EasyChair 指引說明

1.註冊新帳號

(1)第一次使用者，請至

<https://www.easychair.org/account/signin.cgi>

註冊新帳號

Log in to EasyChair for NCEIA2016

EasyChair uses cookies for user authentication. To use EasyChair, you should allow your browser to save cookies from easychair.org.


The image shows the EasyChair login page. It has a title "Use your EasyChair account to log in." Below it are two input fields: "User name:" and "Password:". A red "Log in" button is below the password field. At the bottom, there is a red-bordered box containing the text: "If you have no EasyChair account, [sign up for an account](#)". Below this box are two links: "Forgot your password? [click here](#)" and "Problems to log in? [click here](#)". To the right of the login box is the EasyChair logo, which consists of a stylized 'E' and 'C' followed by the text "EasyChair" and "The conference system" below it. A red arrow points from the "sign up for an account" link to the right.

(2)EasyChair 會要求您輸入認證碼，輸入完請按「Continue」

Create an EasyChair Account: Step 1

To use EasyChair, one should first create an account. The procedure for creating an account is the following.

1. You should type the text that you see in the image below and click on "Continue".
2. If you type the text correctly, you will be asked to fill out a simple form with your personal information.
3. After you filled out the form, EasyChair will send you an email with a link that you can use to complete the account creation.

Enter the text you see in the box. Doing so helps us to prevent automated programs from abusing this service. If you cannot read the text, click the reload image  next to the text.

The image shows a captcha interface. At the top is a small image of a license plate with the number "12405". Below it is a text input field with the placeholder text "請輸入圖片中的文字:". To the right of the input field are two icons: a reload icon and a "no CAPTCHA" icon. Below the input field is a red "Continue" button.

(3) 請填入聯絡人的中文姓、中文名及 Email

Signing up for EasyChair: Step 2

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Please fill out the following form. The required fields are marked by (*)

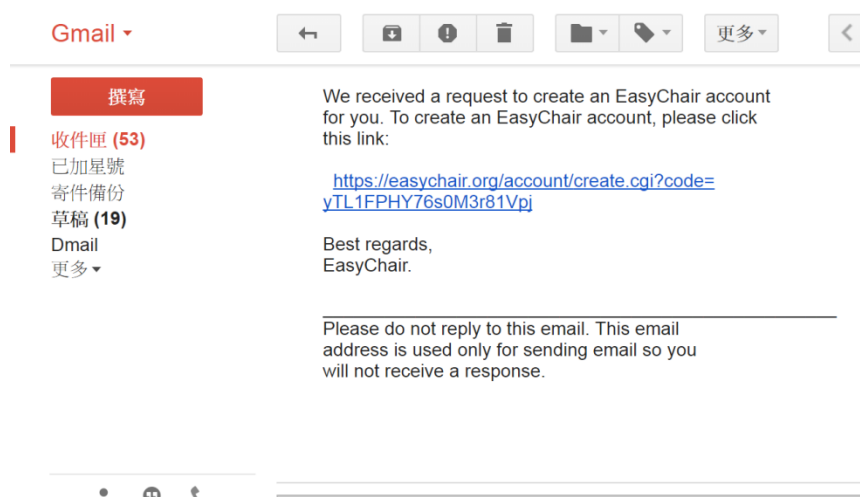
Note that **the most common reason for failing to sign up is an incorrect email address** so please

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The image shows a registration form with four input fields. The first field is "First name† (*):" with the placeholder text "中文名". The second field is "Last name (*):" with the placeholder text "中文姓". The third field is "Email address (*):" with the placeholder text "Email". The fourth field is "Retype email address (*):" with the placeholder text "請重新輸入Email". Below the fields is a red "Continue" button.

† Note: leave first name blank if you do not have one. If you are not sure how to divide your name in
You may also be interested about [our policy for using personal information](#).

(4)前往您的信箱點選驗證連結



(5) 接著輸入您的基本資料。姓、名及學校請填寫中文，點選 Create my account 完成註冊。

請注意，User name 只能填寫英文，否則會造成無法順利投稿。

Create an EasyChair Account: Last Step

Hello Yan Jih-Ying! To complete the creation of your account please fill out the following form. You should create the account within 20 minutes, otherwise you will have to fill out this form from scratch.

User names are case-insensitive
User name: 英文名稱
User name 英文名稱 is available!

First name*: 中文名
Last name (*): 中文姓
Company/organization (*): 中文學校名
Web site:
Phone (*):
Address, line 1 (*):
Address, line 2:
City (*):
Post code (*):
State (US only) (*):
Country (*):
Password (*):
Retype the password (*):

Create my account

* Note: leave first name blank if you do not have one. If you are not sure how to divide your name into the first and last name, [read the Help article about names](#).
You may also be interested about [our policy for using personal information](#).

2.論文上傳流程

(1)登入上傳系統(<https://easychair.org/conferences/?conf=2016ncwia>)，並點選 New Submission，將紅框內選項打勾後，Continue。

EasyChair Terms of Service

The EasyChair Terms of Service have changed. To continue using EasyChair you **must agree to our new Terms of Service** click on "Continue".
You can **download** these Terms of Service by clicking on "Download".
If you **disagree** with these Terms [click here to sign out](#).

These Terms of Service are relatively new. We are collecting feedback from our users that will be used to improve or clarify. If you have questions or remarks, please send them to us through the "Contact" link under the menu item "Terms of Service".

☒ I agree to these Terms of Service
Continue

EasyChair Terms of Service
Thank you for choosing EasyChair!
(1) Terms and Conditions of Service

(2)在選取 New Submission 一次，即可進入上傳介面。將作者資料、文章題目、文章、摘要(500 字內)、關鍵字進行填寫，將文章檔案(pdf 檔)上傳，並標示主要聯絡人(Corresponding author)，即可完成文章上傳。

Authors
For each of the authors please fill out the form below. Some items on the form are explained below:

- **Email address** will only be used for communication with the authors. It will not appear on the conference Web pages, for example, for making the program.
- **Web site** can be used on the conference Web pages, for example, for making the program.
- Each author marked as a **corresponding author** will receive email messages from the publisher.

Author 1 (click [here to add yourself](#)) (click [here to add an associate](#))

First name[†] (*):

Last name (*):

Email (*):

Country (*):

Organization (*):

Web site:

Corresponding author: ☐

(3) 填入您的論文中文名稱、中文摘要及中文關鍵字

[Click here to add more authors](#)

[†] Note: leave first name blank if there is no first name. If you are not sure how to divide a name into the first and last name, [read the Help article about names](#).

Title, Abstract and Other Information
The title and the abstract should be given as a plain text, they should not contain HTML elements.

Title (*):

Abstract (*):

Keywords
Type a list of keywords (also known as key phrases or key terms), **one per line** to characterize your submission. You should specify at least three keywords.

Keywords (*):

(4) 上傳您的研討會論文全文，投稿完成後，即可看見您的【投稿論文編號】

Upload Paper
The submission should be in the PDF format (file extension .pdf). If you submit only an abstract, then tick the Abstract Only box, else upload the full paper.

Paper: Abstract Only: ☐

Ready?
If you filled out the form, press the 'Submit' button below. **Do not press the button twice: uploading may take time!**